



MINUTES OF MAY 7, 2013 REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY /COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA

CALL TO ORDER

Mayor Allen called the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority meeting to order at 6:32 p.m. City Attorney Elizabeth Hull announced the closed session items listed on the regular meeting agenda. There was no public comment.

ROLL CALL

Council Members Present: ALLEN, DELACH, KING, MARQUEZ, STAPLETON

Council Members Absent: NONE

Elected Members Present: WALCZAK, COBBETT

Staff Members Present: City Manager Parrish, Attorney Hull, Police Chief Raney, Police Captain Povero, Human Resources Director Arroyo, Finance Director De Alwis, Interim Director of Public Works Honish, Assistant Public Works Director Gonzalez, Assistant to the City Manager Brancheau, City Planner Carter, Sr. Housing & CDBG Economic Development Manager Gasser, Parks Maintenance Supervisor Cisneros, Recreation Supervisor Aguilar, Executive Assistant Vargas, Administrative Tech Rios and Sr. Deputy City Clerk LaCroix

AGENDA POSTING DECLARATION

The Sr. Deputy City Clerk of the City of Covina hereby declared that the agenda for the May 7, 2013, City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority meeting was posted on May 2, 2013 near the front entrance of City Hall, 125 East College Street, Covina, in accordance with §54954.2(a) of the California Government Code.

CLOSED SESSION

- A. G.C. §54957.6 – CONFERENCE WITH LABOR NEGOTIATORS
Agency representative: Anthony Arroyo, Human Resources Director
Employee Organizations: A.F.S.C.M.E – American Federation of State, County & Municipal Employees
P.A.C – Police Association of Covina
P.S.C. – Police Supervisors of Covina
P.M.G – Police Management Group
Executive Group
Unaffiliated Employees

- B. G.C. §54956.9(a) – CONFERENCE WITH LEGAL COUNCIL – Existing Litigation
Name of Case: City of Covina v. Hassen Imports Partnership
Case No.: KC062804, Los Angeles Superior Court

RECONVENE THE MEETING

The City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority meeting reconvened at 7:35 p.m.

City Attorney Elizabeth Hull reported that the City Council/Agency/Authority met in closed session to discuss the items listed on the regular meeting agenda. There are no reportable actions related to closed session items A and B.

PLEDGE OF ALLEGIANCE

Council Member Stapleton led the pledge of allegiance.

INVOCATION

Covina Police Chaplain David Truax gave the invocation.

PRESENTATIONS

Mayor Allen invited Mr. Godinez's daughter Marlene to approach the lectern and presented her with a certificate of appreciation in memoriam of her father, John Godinez, for his continuous support of youth intervention programs within the community.

Mayor Allen invited Edward Kissell's daughter to the lectern and presented her with a certificate of appreciation in memoriam of her late father Edward R. Kissell. Mayor Allen invited family members present to approach the lectern in recognition of Mr. Kissell and for the families continued support of community efforts.

Mayor Allen introduced Andrea Travis-Miller, Executive Director, San Gabriel Valley Council of Governments (COG) and invited her to the lectern. Ms. Travis-Miller thanked the Council and welcomed the collaborative efforts from our City Manager, Daryl Parrish. Ms. Travis-Miller reassured the Council they are in the process of changing existing business practices to support business initiatives and programs.

Ms. Travis-Miller introduced Marisa Creter of the COG Energy Wise Partnership Program. Ms. Creter, presented the Energy Wise Partnership, which is a partnership between COG and Southern California Edison funded through the California Public Utilities Commission. Ms. Creter informed the Council the City of Covina is at silver status in the Energy Leadership Program and has twice been a winner of the Energy Leadership Award.

Mayor Allen invited Director Honish, to the lectern to recognize the contributions of our public work staff, Mike Puente Sr., Water Foreman, Willy Gruzvela Street Worker, Brian Aceves Sewer Maintenance, Sylvia Gonzalez Senior Administrative Technician and Vivian Castro Environmental Services Manager. Mayor Allen proclaimed the week of May 19-25, 2013 as National Public Works Week at the City of Covina.

Mayor Allen invited Police Captain David Provero to the lectern to accept a Proclamation in recognition of the members of the Covina Police Department for preserving public safety within our community. Mayor Allen announced Congress and the President of the United States

designated the week of May 15, 2013 as National Police Week. Mayor Allen further proclaimed May 15, 2013 as Police Officer's Memorial Day, in honor of those officers who made the ultimate sacrifice to remember and pay respect to the survivors of our fallen heroes. Mayor Allen invited Cathy LaCroix, Senior Deputy City Clerk, Mary-Lou Walczak, Elected City Clerk and Roselle Rios, Administrative Technician to the lectern to recognize the accomplishments of the office of Municipal Clerk and proclaimed May 5-11, 2013 as Municipal Clerk's Week. Mayor Allen extended his appreciation to the staff members for all the vital services they perform and their exemplary dedication to the community.

PUBLIC COMMENTS

Carolyn Hamilton, South Coast Air Quality Management, introduced herself as the newly assigned contact. Ms. Hamilton announced the annual Electric Lawn Mower Exchange Program. The next event will take place on May 25, 2013 in Pasadena and encouraged the community to participate in the program to reduce emissions within our community.

Jim Ornos, Covina resident, spoke regarding the quality of life for his tenants in the Prospero Park apartment community. Mr. Ornos expressed concerns regarding the ability to attract and retain good tenants in the area and requested assistance in helping maintain a safe environment.

Mayor Allen requested the City Manager and staff to prepare a status report on the new ordinances the City recently adopted to address the problem.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council Member Marquez stated that he is excited about a few new businesses Café Cola and Boost Nutrition, which received amazing reviews. Council Member Marquez attended the Fourth Annual Charter Oak Partners in Education Gala on April 20, 2013 and Southern California Association of Governments Conference.

Council Member King attended the Kiwanis Pancake Breakfast, Steps for Life Event and Relay for Life. Council Member King requested the Council adjourn in memory of Sandy Scrivens, who was an active community member and has passed of pancreatic cancer.

Mayor Allen requested, and Council Member King seconded, to place an item on a future agenda regarding the Covina Assembly of God Back to School Blast and monetary contribution for staff services.

Mayor Allen spoke about the Relay for Life event and raised \$40,000. He gave special recognition to Mary Lou and Rick Walczak who volunteered at the event and recognized cancer survivors Monica Vargas and Bob Orso who participated. Mayor Allen commended the Council, Police Department, Fire Department and staff who participated in this event.

Mayor Allen announced the following:

- IKEA 10th Anniversary – May 7, 2013
- Covina Police Memorial Dedication on Wednesday, May 15, 2013, beginning at 10:00 a.m.
- City of Covina Public Works Open House at City Yard on Saturday, May 18, 2013 beginning at 11:00 a.m. to 2:00 p.m.

- Household Hazardous Waste Round-up will occur in West Covina on Saturday, May 18, 2013, from 9:00 a.m. to 3:00 p.m. at the West Covina Maintenance Yard located at 825 Sunset Avenue, West Covina
- Los Angeles County Smart Gardening Workshop on Saturday, May 18, 2013, from 9:00 a.m. to 11:00 a.m. at Charter Oak Park located at 2261 Covina Boulevard
- Covina Green Fair on Saturday, June 1, 2013 from 11:00 a.m. to 2:00 p.m. at Heritage Park

CITY MANAGER COMMENTS

City Manager Parrish reported a scheduled budget workshop on Tuesday, May 28, 2013 at 6:00 p.m. City Manager Parrish requested to move Consent Calendar Item 16 for a separate vote.

CONSENT CALENDAR

On a motion made by Council Member King, seconded by Mayor Pro Tem Delach, the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority approved Consent Calendar items CC1, CC2, CC3, CC4, CC5, CC6, CC7, CC8, CC9, CC10, CC11, CC12, CC13, CC15, CC16, CC17, CC18, CC19, CC20 and CC21. Consent Calendar items CC14, CC16 and CC21 were removed from the agenda for further discussion and consideration. **Motion carried 5-0, with Council Member Stapleton with abstention on CC1 and CC2.**

- CC 1.** City Council approved the minutes from the April 2, 2013, regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority.
- CC 2.** City Council approved the minutes from the April 16, 2013, regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority.
- CC 3.** City Council approved the cancellation of the regular Council Meeting of May 21, 2013.
- CC 4.** City Council received and filed the strategic plan update.
- CC 5.** City Council adopted **Resolution No. 13-7144**, appropriating \$20,000 to the Human Resources Budget and approved a professional services agreement between the City and Atkinson, Andelson, Loya, Ruud & Romo.
- CC 6.** Successor Agency to the Covina Redevelopment Agency received and filed the Quarterly Report of the Treasurer for the quarter ended March 31, 2013.
- CC 7.** City Council received and filed the Quarterly Report of the Treasurer for the quarter ended March 31, 2013.
- CC 8.** City Council approved the continuance of an agreement between the City and All City Management Services, Inc., for school crossing guard services for fiscal year 2013-2014.

- CC 9.** City Council approved an exception to the Covina Home Rehabilitation Loan/Grant Program to allow expenditure of additional funds for necessary work to be performed for one qualifying household.
- CC 10.** City Council awarded a professional services contract for audit services to Moss, Levy & Hartzheim and authorized the City Manager and City Attorney to execute said contract.
- CC 11.** City Council approved a request by Reasons to Believe, nonprofit organization located at 818 S. Oak Park Road, for an exemption from the City's business license tax for calendar year 2013.
- CC 12.** City Council approved the payment of demands in the amount of \$4,225,754.40.
- CC 13.** Successor Agency to the Covina Redevelopment Agency approved the payment of demands in the amount of \$87,195.37.
- CC 15.** City Council/Successor Agency:
- a) City Council adopted **City Resolution No. 13-7145**, approving the transfer of certain real property owned by the City of Covina within the Covina Revitalization Redevelopment Project No. Two to the Successor Agency to the Covina Redevelopment Agency pursuant to California Health and Safety Code Section 34177(e) and 34181 and making certain findings with regard thereto; and
 - b) Successor Agency to the Covina Redevelopment Agency adopted **Agency Resolution No. 13-010**, approving the transfer of city-owned property (Lot 15, 135 East Badillo Street) within the Covina Revitalization Redevelopment Project No. Two to the Successor Agency to the Covina Redevelopment Agency pursuant to California Health and Safety Code Section 34177(e) and 34181 and making certain findings with regard thereto.
- CC 17.** City Council:
- a) Adopted **Resolution No. 13-7148**, ordering the City's Licensed Engineer to prepare and file a report for levying assessments within the "Covina Landscaping District No. 1" for the 2013-2014 fiscal year; and
 - b) Adopted **Resolution No. 13-7149**, approving the City Engineer's report and declaring its intention to levy and collect assessments on "Covina Landscaping District No. 1" for the 2013-2014 fiscal year; and appointing a time and place for hearing protests in relation thereto.
- CC 18.** City Council adopted **Resolution No. 13-7150**, declaring its intention to levy and collect assessments on "Vehicle Parking District No. 1" for the 2013-2014 fiscal year and appoint a set time and place for hearing protests in relation thereto.
- CC 19.** City Council authorized the Interim Public Works Director to amend a professional services agreement with Willdan Engineering, Inc., for construction phase support services on Project S-1112, Sewer System Master Plan replacements.

- CC 20.** City Council authorized the Interim Public Works Director to enter into a professional services agreement with Advantec Consulting Engineers, Inc., for “Green Street” preliminary designs.

CONSENT CALENDAR ITEMS REMOVED FROM THE AGENDA

- CC.14** City Council to receive and file the update on Shoppers Lane parking.

Ms. Sharma, business owner, expressed her concerns about the Saturday parking regulations for her patrons and overnight parking. Ms. Sharma stated her understanding is that Monday through Saturday the regulation is 3 hour regulated parking from 8:00 a.m. to 8:00 p.m. Ms. Sharma feels her business was over looked in the decision process. Ms. Sharma feels the Saturday restrictions will significantly affect her weekend business.

Mayor Allen consulted with Interim Director Honish regarding the consensus of Shoppers Lane business owners in the decision process. Ms. Honish stated the restrictions are different in the downtown area and there is no daytime parking enforcement or overnight parking in any municipal lots. Director Honish mentioned Ms. Sharma was present at the meeting and voiced her concerns. Director Honish clarified the district businesses represented heard Ms. Sharma’s concerns and chose to vote accordingly.

Mayor Pro Tem Delach commented on the park and ride incidents. Mayor Pro Tem Delach raised the question of an overnight exception.

Council Member Stapleton commented on several parking issues raised within the community. Council Member Stapleton was not in favor of providing parking passes for bar patrons.

Council Member King expressed his concerns regarding multiple standards across the community and suggested parking should be standardized across the community by adopting the downtown area parking model for Shoppers Lane.

On a motion made by Council Member Stapleton, seconded by Council Member Marquez, the Council/Agency/Authority received and filed the Update on Shoppers Lane parking. **Motion carried 5-0.**

- CC 16.** City Council to consider the following:

- a) Adopt **Resolution No. 13-7146**, to order the City’s Licensed Engineer to prepare and file a report for levying assessments within the “Covina Lighting District No. 1978-1979” for the 2013-2014 fiscal year; and
- b) Adopt **Resolution No. 13-7147**, to approve the City Engineer’s report and declaring its intention to levy and collect assessments on “Covina Lighting District No. 1978-1979” for the 2013-2014 fiscal year; and appointing a time and place for hearing protests in relation thereto.

At 8:16 p.m., Mayor Allen announced his recusal as his property resides in the Lighting District and stepped away from the dais.

City Manager Parrish gave a brief summary of the item consideration.

On a motion made by Council Member Stapleton, seconded by Council Member King, the City Council adopted **Resolution No. 13-7146**; ordering the City's Licensed Engineer to prepare and file a report for levying assessments within the "Covina Lighting District No. 1978-1979" for the 2013-2014 fiscal year and adopted **Resolution No. 13-7147**. **Motion carried 4-0, with Mayor Allen abstaining.**

At 8:22 p.m., Mayor Allen returned to the dais.

CC 21. City Council to receive and file the Public Works Department's Calendar Year 2012 Annual Report.

Director Honish provided an update on capital projects and stated most projects will be completed by the end of the month.

On a motion made by Mayor Allen, seconded by Mayor Pro Tem Delach the Council/Agency/Authority received and filed the Public Works Department's Calendar Year 2012 Annual Report. **Motion carried 5-0.**

NEW BUSINESS

NB 1. City Council to approve the annual assessment of the Prospero Park Owners Association Business Area Enhancement District (BAED) and adopt a Resolution related to establishing a public hearing date.

City Manager Parrish gave a brief report of the item for consideration requesting a Public Hearing for June 4, 2013.

On a Motion made by Council Member Stapleton, seconded by Mayor Pro Tem Delach, the Council adopted **Resolution No. 13-7143**, declaring its intent to levy any annual assessment for the fiscal year 2012-13 in the Prospero Park Business Area Enhancement District, and established the date, time and place for the Public hearing on June 4, 2013 at 7:30 p.m.; **Motion carried 5-0.**

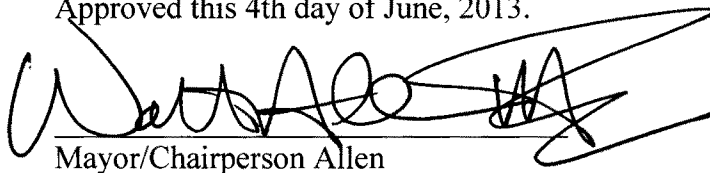
ADJOURNMENT

At 9:15 p.m., Mayor Allen adjourned the meeting in memory William R. Kissell, John Godinez, and Sandy Scrivens, to its next regular meeting at the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority to be held on **Tuesday, June 4, 2013** at 6:30 p.m. for closed session and 7:30 p.m. for open session in the Council Chamber located inside of City Hall, 125 East College Street, Covina, California, 91723.

Respectfully Submitted:


for Roselle Rios, Administrative Technician

Approved this 4th day of June, 2013.


Mayor/Chairperson Allen